



FOUR HOST FIRST NATIONS

LIL'WAT | MUSQUEAM | SQUAMISH | TSLEIL-WAUTUTH

Position Description

Site Crew

Contract Position: 2 starting 01Feb2010 to 15Mar; 4 starting 01Feb to 28Feb (funding required)

Reporting to: Director, Pavilion Operations

6 Positions

Position Description

Each Site Crew member will assist with maintenance, daily installation, dismantle, delivery and load outs to/from the Aboriginal Pavilion. Each Crew member will also assist in ensuring the Aboriginal Pavilion is safe, clean, and hazard free for visitors, staff, and volunteers. These positions will be part of a team delivering a well hosted, world class visitor experience.

This is an evolving position and responsibilities may shift over time. Titles may be adjusted from time to time to accurately reflect responsibilities.

Responsibilities:

- Assists with the Aboriginal Pavilion operations by, but not limited to:
 - General maintenance where required and where trained to do so
 - Daily installation of equipment, stands, showcases, etc.
 - Delivery and load outs
 - Dismantling of daily equipment use
- Report any hazards to the Director, Pavilion operations and take necessary follow-up/corrective action under the direction of the Director or Team Lead
- Attend team and Pavilion meetings as required

Position Requirements

Education/Experience

- Experience in dismantle of audio/visual equipment, exhibit materials
- Ability to work with light and/or power tools, hand carts and ladders
- Familiarity with event and display systems an asset
- Familiarity with staging and performance an asset
- Knowledge of Worksafe BC guidelines and rules
- Evening and weekend work scheduling required





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Certificates, Designations, Languages required

Physical requirements

- Lifting and moving equipment, boxes, and shipments up to 25 kg a distance of up to 100 metres
- Working on ladders

Applications

Resume with three references including contact information must be submitted.

**Submission Deadline: November 28, 2009 at 4:00 p.m. Pacific Time
(Please make submissions via email or fax)**

Address:

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Four Host First Nations Secretariat (FHFNS)
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