



MEMORANDUM

From the Office of the MNBC Executive

Attention: MNBC Sponsored delegates, staff and non-sponsored delegates
From: Tracey Thornhill, Executive Assistant
Subject: 12th Annual General Meeting update
Date: July 23, 2009
CC: MNBC Board of Directors and Executive

Good morning everyone, as we move forward in the planning stages of the AGM I will be providing ongoing correspondence to keep MNBC sponsored delegates, staff and non-sponsored delegates up to date and well informed. Therefore, please accept this update to note some pertinent information for the 12th Annual General Meeting taking place September 25 – September 27, 2009 at the Penticton Trade & Convention Centre, in Penticton BC www.pentictonconventioncentre.com.

TRAVEL To all AGM Sponsored delegates and staff, MNBC Travel Coordinator, Sherry Daniels will be facilitating all travel requests for the AGM. Sherry will provide all necessary travel documents to those sponsored delegates who will be flying to and from the AGM and she in turn will contact the registered sponsored delegate directly to confirm all arrangements.

Due to the considerable costs for flight changes the MNBC has had to enforce policy, ***all cost incurred by the sponsored delegate or staff making changes to their flight once confirmed by the MNBC travel coordinator Sherry Daniels, will be at the travelers own expense.*** If a sponsored delegate or staff need change their flight, unless otherwise required by MNBC Executives, ***the cost of the change fee and other related service fees may apply; deduction from the travelers AGM expense check will be at source to cover these costs should this occur.***

IMPORTANT NOTE: to all sponsored delegates, **Air Canada has arrival and departure from Penticton airport**, flight arrival times will vary depending on the community and departure location, some flights are subject to have a stop over or change of planes in Vancouver. The majority of flights outside of the northern regions will arrive late morning to early afternoon. Northern communities; flights will arrive late afternoon to early evening. Please check with Sherry Daniels regarding flight departures and arrival times for your specific community/region.

ACCOMMODATIONS To all AGM Sponsored delegates and staff, due to limited availability of hotel accommodation in Penticton the MNBC has designated hotels according to specified requirements and other considerations. MNBC Travel Coordinator Sherry Daniels will provide this designation for your accommodation directly.

Any changes to accommodation to, during, or, from the AGM, costs incurred due to upgrades or rate changes will be at the guests' expense. The MNBC staff will take great consideration in accommodating everyone according to special needs, age and health limitation, transportation requirements and other considerations; should you require a change in your accommodation while in Penticton please contact myself 604.317.9585 or Sherry Daniels 604.317.9680 immediately prior to, or following, initial check in.



All hotels under MNBC block rates are within a 25-minute walking distance to the Penticton Trade & Convention Centre. There will be transportation provided for those who are not driving if required. **Please see next update on the detail and contact information for transportation while at the AGM for travel to and from the venue and hotel.**

GENERAL ACCOMMODATIONS To **non-sponsored delegates** and **guests** the Ramada Penticton and the Days Inn have designated **general reservation blocks** under MNBC negotiated rates. Should you require a reservation under this block please **contact Sherry Daniels 604.801.5853 ext. 264 for the code** you must quote when booking general reservations.

BUFFET MEALS & BANQUET DINNER MNBC will be providing the following meals for the AGM:
Saturday September 26 – BREAKFAST, LUNCH, BANQUET DINNER
Sunday September 27 – BREAKFAST only

Due to the increasing numbers of attendance over the years and the cost incurred by providing complimentary meals for everyone attending the AGM, the MNBC will require all non-sponsored delegates and guests to pay for all meals while attending the AGM this year.

All **sponsored delegates** and children under 12 years of age will receive **all meals including Banquet dinner complimentary.**

Non-sponsored delegates and guests will be **required to pay** for *buffet meals and Banquet dinner meal.*

MNBC will issue colored arm bracelets for purchase of buffet meals and Banquet dinner. The cost of the **Banquet dinner ticket is \$30.00 per person, children under 12 years will be complimentary**, the cost of the **buffet meal will be sold as a package of \$30.00 per person** this will include your breakfast and lunch on Saturday, and breakfast on Sunday.

CHILD MINDING Child minding service provided partially in-kind by an *official sponsor of the 2009 AGM, thank you Métis Children Services BC (MCSBC) for your continued support and service.* Child minding will be available at the Penticton Trade & Convention Center (AGM site) for Saturday September 26 and Sunday September 27, in room #1 & 2 in the North Lobby by a team of volunteers from the MCSBC. You are **required to register your child/ren in advance. This is a volunteer service, there is no fee attached for this service.** The Registration form for the child minding service will be on the MNBC website www.mnbc.ca. Please send your forms as described on the form.

SPONSORED DELEGATES "VOTERS" REGISTRATION tables will be set up in each hotel lobby 7PM – 9PM on Friday September 25 for all sponsored delegates to pre-register for voting at the AGM. Pre-registration, where possible, is required. *If you pre-register on Friday, you do not have to register again on Saturday.*

NON-SPONSORED DELEGATES "VOTERS" REGISTRATION for non-sponsored delegates is *open at 7:30 AM and closed at 10:30 AM on Saturday September 26 in the South Lobby of the Penticton Trade & Convention Centre.*



RESOLUTION KIT For your early reference, please log onto the MNBC website www.mnbc.ca to view the resolutions for the 12th Annual General Meeting.

AGM AGENDA The MNBC Board of Directors has approved the final draft agenda for the 12th Annual General Meeting 2009. AGM agenda posted on the MNBC website www.mnbc.ca

AGM KIT In keeping with this years theme *"Coming Home, Going Green"* the MNBC will be providing sponsored delegates with flash drives which will contain all pertinent AGM documentation, reports etc instead of incurring the cost of paper kit product. The MNBC is happy to provide a hard copy of these kits upon request for any sponsored delegate who does not have free access to a computer to view the flash drive/kit.

IMPORTANT NOTES:

- + **AGM agenda** will be featured in the Kiwiten magazine and provided to all delegates at registration
- + **Sponsored delegates travel checks** sponsored delegates will be able to collect their travel checks after all resolutions. There will be an announcement to this at the time of the AGM, making sponsored delegates aware.
- + **AGM live website feed** the MNBC 12th Annual General Meeting can be viewed via website live broadcast; provided by *an official 2009 AGM corporate sponsor, thank you Objectified Software for your continued support and excellent quality service.*
- + **August 24, 2009 Deadline** for sponsored delegates to register for AGM
- + **Travel days** pending distance of travel all sponsored delegates and staff are required to travel in on Friday September 25 and out Sunday September 27
- + **Sponsored delegation** for 12th Annual General Meeting 2009:
 - Two Community Charter representatives per community charter
 - Métis Youth BC committee representatives
 - Veterans standing committee representatives
 - One elder per the Elders committee representatives
 - BCMANR captains
 - Métis Women BC committee representatives
 - MNBC Staff where required
 - MNBC Board of Directors
- + **Early Bird Registration** to attend the AGM and **qualify for the draw; deadline Friday July 24, 2009**

If you have, any questions related to the information provided please write to me traceyt@mnbc.ca or call 604.801.5853 ext. 231.

Sincerely,

Tracey Thornhill
Executive Assistant